

# Parent code of conduct

## Harvills Hawthorn Primary School



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### 1. Purpose and scope

At Harvills Hawthorn Primary School, we believe it's important to:

- work in partnership with parents to support their child's learning,
- create a safe, respectful and inclusive environment for pupils, staff and parents,
- model appropriate behaviour for our pupils at all times.

We aim to do this through our school's vision, mission and values:

#### Our Vision

"To be the very best we can be."

#### Mission

Our mission is to prepare all of our children for the next stage of their lives to enable them to contribute positively to their community.

#### Values

Our core values are:

Respect – Respect yourself, everything and everyone.

Love – We show love by caring for everyone and keeping them safe.

Inclusiveness – We include everybody in everything, no matter what.

Responsibility – We own our choices and understand that everybody is responsible for their actions.

Quality – We strive to do the very best that we can and accept nothing less.

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our Pupil Code of Conduct policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- anyone with parental responsibility for a pupil,
- anyone caring for a child (such as grandparents or child-minders).

### 2. Our expectations of parents and carers

We expect parents, carers and other visitors to:

- respect the ethos, vision and values of our school,
  - work together with staff in the best interests of our pupils,
  - treat all members of the school community with respect – setting a good example with speech and behaviour,
  - seek a peaceful solution to all issues,
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- correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct,
- approach the right member of school staff to help resolve any issues of concern. This should be done in the following way:
  1. make an appointment to see the class teacher – they will investigate and get back to you.
  2. if you are unhappy with the response, you may then make an appointment to meet with the Phase Leader: EYFS – Mrs Kitching  
KS1- Mr Hill  
Lower KS2 – Mrs Salmon  
Upper KS2 – Mrs Marsden
  3. if you feel your concern is still not resolved, you can make an appointment to see the Headteacher. For any safeguarding concerns, an appointment should be made directly with the Headteacher.
  4. if you remain unhappy with the school's response, a written complaint should be made following the Complaints Policy which is available on the school website.

### 3. Behaviour that will not be tolerated

- Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches)
- Swearing or using offensive language
- Displaying a temper or shouting at members of staff, pupils or other parents
- Threatening another member of the school community
- Sending abusive messages to another member of the school community, including via text, email or social media
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms
- Use of physical punishment against your child while on school premises
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention
- Smoking, vaping, e-cigarettes or drinking alcohol on the school premises
- Possessing or taking drugs (including legal highs)
- Bringing dogs onto the school premises (other than guide dogs)

### 4. Breaching the code of conduct

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- send a warning letter to the parent
- invite the parent in to school to meet with a senior member of staff or the headteacher
- contact the appropriate authorities (in cases of criminal behaviour)
- seek advice from the local authority's legal team regarding further action (in cases of conduct that may be libellous or slanderous)
- ban the parent from the school site

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the headteacher and Governing Body.

The headteacher will consult the chair of governors before banning a parent from the school site.